



### **Paid Internship – Summer 2024**

- 10 hours per week, \$15 per hour at the state office in St. Paul.
- Regular schedule within the hours of 8:30 a.m. and 4:30 p.m.; potential to work some weekends & evenings for events.

### **Organization Summary:**

Minnesota Farmers Union (MFU) is a progressive, grassroots membership organization that supports family farmers and rural communities. Since 1918, MFU has advocated for family farmers in St. Paul and Washington. MFU works with individuals at the county, state, national and international levels to create strategic partnerships; support new farmers; further agricultural education; increase consumer awareness; and ensure that the voice of family farmers is heard by policy makers.

### **Brief Description:**

Although policy work is at the center of MFU, this internship will provide opportunities to work with all facets of the organization including membership, education, government relations, and communications. The objective for this position is to gain experience in an agricultural organization and strengthen skills in areas of interest within MFU.

### **Primary Responsibilities:**

- Advocate for MFU's grassroots policy through government relations and policy work.
- Support with preparation for events, sessions, and conferences.
- Assist with communications content such as social media, monthly publications, and press releases.
- Assist with database information and membership mailings.
- Attend meetings with MFU staff and represent the organization at public events.

### **Experience:**

Applicants should be self-motivated, reliable, and organized with strong written and verbal communication skills. Familiarity with Microsoft Office, data entry and general office equipment preferred. Ability to work in a flexible and fast-paced environment required. Applicants should demonstrate a passion for agriculture and rural development. Policy experience preferred but not required.

### **Opportunity to Apply Your Interests with an MFU Internship Project:**

We would love to learn about your unique skills and interests to help navigate a project that fits your goals. There are opportunities to be involved with the communications, policy, or operations side of MFU based on what you hope to gain experience in.

Examples of projects our previous Summer Interns focused on:

- Research and write memos on agricultural trade.
- Support the creation and coordination of a raffle ticket fundraiser.
- Design and develop maps based on MFU membership and demographics.
- Conduct interviews and write articles about local farmers and producers for our monthly printed publication, *Minnesota Agriculture*.

Professional skills our previous Summer Interns felt they gained from the internship:

- Self-motivation and direction
- Public speaking
- Research
- Memo writing

**To Apply:** Send a PDF of your cover letter and resume to Operations Director, Glen Schmidt at [glen@mfu.org](mailto:glen@mfu.org).